



# Henderson County Appraisal District

## Data Entry Positions

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<b>Job Title:</b>	Data Entry/Customer Service Clerk
<b>Department:</b>	Clerical
<b>Salary:</b>	The salary is commensurate with education and experience.
<b>Resume:</b>	Please email resumes to <a href="mailto:hcad@hcadtx.org">hcad@hcadtx.org</a>
<b>Deadline:</b>	Until filled

### History

The Henderson County Appraisal District is a Government Administration that is headquartered in Athens, Texas, and it was established in 1980 and its mission was to discover and appraise property for ad valorem tax purposes. The Henderson County Appraisal District appraises taxable property for the county, cities, school districts, and special districts such as Emergency Service Districts that levy property taxes within the district's boundaries. The district appraises 131,000 property parcels annually.

### Objective

The Henderson County Appraisal District is committed to employing the most talented and capable people possible. The district is an Equal Opportunity Employer and encourages all qualified individuals to apply without regard to race, ethnicity, gender, age, or disability.

Due to the large number of applications, we will not be able to respond to all resumes submitted. We will contact those applicants that are most qualified for any available position to arrange an interview. Thank you