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## BOARD OF DIRECTORS TRAINING REQUIREMENTS

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Boards of directors in populous counties whose terms begin on or after Jan. 1, 2026, must complete a mandatory training program by the anniversary of the date the board member takes office. The training program must provide information regarding:

- chief appraiser, board of directors, ARB, and TLO roles and functions;
- the Comptroller's role and functions regarding the property tax system;
- the importance of maintaining an appraisal office's independence from political pressure;
- the importance of prompt, courteous, and fair treatment of the public;
- appraisal district finance and budgeting requirements, including appropriate controls to ensure that expenditures are proper;
- appraisal district procurement and contracting requirements, including appropriate controls to ensure there are no conflicts of interest;
- Government Code Chapter 551 Open Meetings requirements;
- Government Code Chapter 552 Public Information requirements;
- Government Code Chapter 2001 Administrative Procedure requirements;
- other laws relating to public officials, including conflict-of-interest laws;
- the Uniform Standards of Professional Appraisal Practice ethics standards; and
- the professions regulated under Occupations Code Chapter 1151.

An appraisal district that has contracted to perform duties relating to tax assessment or collection must also complete at least eight hours of instruction on laws relating to those functions.

The training must be provided by an accredited institution of higher education and may be part of or associated with an accredited institution. The institution must provide a certificate of completion to each board member who has completed the training.

Board members must file certificates of completion with the appraisal district. The appraisal district must provide all filed training certificates to the Comptroller as part of each Methods and Assistance Program (MAP) review conducted under Tax Code Section 5.102.

Board members may be subject to removal for failure to timely complete the required training.<sup>181</sup>

<sup>181</sup> *Tex. Tax Code §5.044*